



M. B. MORE FOUNDATION'S

ARTS, COMMERCE & SCIENCE WOMEN COLLEGE

Affiliated to Mumbai University

Founder & President : Hon. Mr. Vijayrao Mahadevrao More

Outward No.

Date : 26/06/2023

Minutes of IQAC Meetings

Meeting held on : 24th June, 2023

The meeting of Internal Quality Assurance Cell (IQAC) was held on **Saturday, 24th June 2023 at 01:00 pm**. All staff members were requested to attend the meeting through prior notice and following agenda was placed, discussed and finalized in the meeting.

Agenda

- 1) Finalization of the minutes of the last meeting
- 2) Constitution of Cells / Committees
- 3) Preparation of Academic calendar and yearly examination schedule
- 4) Bridge course for First Year students
- 5) Renovation of Meeting room
- 6) Discussion on any other topics with permission of the Chairperson

Following members of IQAC were present in the meeting.

| Name | Designation |
|---------------------------------|-----------------------------|
| i) Mr. Prasanna Mhasalkar | Chairperson |
| ii) Mr. Ashok More | Management Representative |
| iii) Mr. Hanmant Dhavle | Teacher Member |
| iv) Mr. Naresh Ghag | Teacher Member |
| v) Ms. Madhuri Jadhav | Teacher Member |
| vi) Mr. Prasad More | Administrative officer |
| vii) Mr. Uttam More | Nominee from Local Society |
| viii) Ms. Siddhi Salunkhe | Student |
| ix) Ms. Prachi Pedat-Bardeshkar | Industrialist / Stakeholder |
| x) Ms. Nikita Mahadik | IQAC coordinator |

Address : Near Old Petrol Pump, Dhatav, Tal-Roha, Dist.- Raigad. Pin – 402 116

Phone : (02194)264020 **Email :** mbmwomencollege@gmail.com **Web :** mbmwomencollege.in

All the members present participated in the proceedings of the meeting. Contribute to decision-making by exhibiting clear views on the issues presented. The meeting unanimously passed the following resolutions.

Resolutions


- 1) It was resolved that the minutes of the preceding meeting is approved
- 2) It was resolved that the Principal and IQAC coordinator will constitute various cells/ Committees considering performance in the last academic year.
- 3) It was resolved that respective HODs and Committee co-ordinators will prepare academic calendar and the Exam committee will prepare yearly examination schedule. Both academic calendar and tentative exam schedule will be published within 15 days.
- 4) It was resolved that Bridge course committee will conduct the course and submit report to IQAC
- 5) It was resolved that status of bills of the renovation work will be forward to the Chairman.

The meeting was ended with the vote of thanks by IQAC coordinator to all attendees

Place : Dhatav-Roha


Co-ordinator (IQAC)



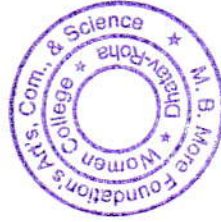

I/C PRINCIPAL
M. B. More Foundation's
Art's, Com. Science Women College
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Action Taken Report

Following actions were taken on the resolutions passed in IQAC meeting held on **Saturday, 24th June 2023**

- 1) Cells/ Committees were constituted by the IQAC. Suggestions to improve work in view of upcoming accreditation process were given by IQAC coordinator to the cells/ committees
- 2) Academic calendar was prepared and published on the website of institute. Examination schedule was prepared and displayed on College notice board.
- 3) Bridge course was conducted for the First year students. The mock test was conducted for the bridge course
- 4) The bills for renovation work of Meeting room were presented to the Chairman to approve.

Date:
(mon) 31/07/2023




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Outward No.

Date : 16/09/2023

Minutes of IQAC Meetings

Meeting held on : 16th Sept, 2023

The meeting of Internal Quality Assurance Cell (IQAC) was held on **Saturday, 16th Sept. 2023** at **01:00 pm**. All staff members were requested to attend the meeting through prior notice and following agenda was placed, discussed and finalized in the meeting.

Agenda

- 1) Finalization of the minutes of the last meeting
- 2) Application to NAAC for assessment and accreditation (cycle 1)
- 3) Submission of department wise and Committee wise report to IQAC
- 4) Discussion on any other topics with permission of the Chairperson

Following members of IQAC were present in the meeting.

| Name | Designation |
|---------------------------|----------------------------|
| i) Mr. Prasanna Mhasalkar | Chairperson |
| ii) Mr. Ashok More | Management Representative |
| iii) Mr. Hanmant Dhavle | Teacher Member |
| iv) Mr. Naresh Ghag | Teacher Member |
| v) Ms. Madhuri Jadhav | Teacher Member |
| vi) Mr. Prasad More | Administrative officer |
| vii) Mr. Uttam More | Nominee from Local Society |
| viii) Ms. Siddhi Salunkhe | Student |
| ix) Ms. Nikita Mahadik | IQAC coordinator |

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All the members present participated in the proceedings of the meeting. Contribute to decision-making by exhibiting clear views on the issues presented. The meeting unanimously passed the following resolutions.

Resolutions


- 1) It was resolved that the minutes of the preceding meeting is approved
- 2) It was resolved that Institute will apply to NAAC for assessment and accreditation (Cycle 1) and IQAC coordinator will keep soft copy of SSR ready till 30th Sept.
- 3) It was resolved that the respective HODs and Committee co-ordinator will submit duly completed files to the IQAC and will cooperate during the accreditation process.

The meeting was ended with the vote of thanks by IQAC coordinator to all attendees

Place : Dhatav-Roha


Co-ordinator (IQAC)




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