



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**M. B. MORE FOUNDATION'S ARTS, COMMERCE AND
SCIENCE WOMEN COLLEGE**

AT. POST. DHATAV, TAL. ROHA, DIST. RAIGAD. 402116
402116

www.mbmwomencollege.in

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

M. B. More Foundation's Arts, Commerce and Science Women College has grown as a shelter for girl students seeking higher education in Roha taluka. After HSC, girl students from Dhatav and nearby villages used to go either Nagothane, Ashtami or Kolad. All these places are 10 km far and hence needed expenses on travelling. Majority of the people are farmers and few depends on small jobs for their daily meal. Due to low income, they find burdensome to spend over higher education and especially on their daughters. Almost one third of the girls who enter formal education in class I drop out before entering class XII

The President, Hon. Mr. Vijayrao More initiated the idea to start a degree College exclusively for girls. In July 2012, the College was started on Self-finance basis in the premises of Dhatav. The College has been named after Late Mahadevrao Bhaurao More who was father of the President.

The College is on prime location on the Roha – Kolad road. About 2.5 acres area and two floors of the building are provided by the Management for College purpose. The atmosphere in the campus is fresh and pleasant. The site is on the bank of Kundalika river which is just beyond the building ground of 2000 sq. mt.

Vision

Empowering Women, empowering generation

Mission

Development of women and their capacity building through socially committed, intellectually inclined, culturally delivered and future oriented paradigm of learning.

- 1) To provide women a wider access to higher education of excellence.
- 2) To enhance access and inclusivity in quality education.
- 3) To contribute new perspective to the world of knowledge, skill and self-confidence.
- 4) To provide contest of learning that enhance their professional, human and social values.
- 5) To mould the students into responsible citizens of the nation.

- 6) To promote and encourage them for assuming social leadership roles.
- 7) To empower and strengthen students to strive keeping pace with pace with the changing global needs.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

I) Strength

1. **Prime location** : The institute is located on the Roha-Kolad road and adjacent to Dhatav-MIDC. Roha city and Mumbai-Goa highway are just 15 minutes away on both sides
2. **Supportive management** : The Management has provided extensive infrastructure and physical facilities for higher education of girls within a short period of existence.
3. **Dedicated teaching and nonteaching staff** : Majority of our staff is young and dedicated to use ICT in teaching-learning process. Under Mentor-Mentee scheme, teachers interact with the students to help them solve their various academic problems and fulfil their expectations from the institute.
4. **Nearness to cities like Mumbai and Pune** : Due to the proximity of Roha taluka to big cities like Mumbai and Pune, graduates get access to higher education or job opportunities relatively quickly.
5. **Adequate infrastructure & facilities** : The Management has provided two floors of building with 10 classrooms, 4 laboratories, Library, meeting room and multipurpose hall. Other physical facilities that are added for smooth working at the institute are : Well-furnished administrative section, Examination Control Room, Waiting lounge, two Staff rooms, Principal's Chamber, Record Room, Girl's common Room, Indoor Sports Room, Canteen, playground. Garden makes the *campus* more livable, pleasant and green. Availability of adequate facilities makes teaching learning more effective.
6. **Safety measures for girls** : Maximum area of the campus is covered under CCTV surveillance which assures the safety of the girls. The institute has appointed Security on 24 by 7 duty.
7. **Financial support to students** : The management has charged minimum fees and facility to pay in installments. Our administrative staff is active in counseling and informs students' about various scholarship schemes.
8. **Academic flexibility** : short term courses are also being conducted along with the main curriculum of the University to make students' employment ready. Field visits are organized for the students to understand the syllabus more effectively. Bridge course is conducted for the slow learners.
9. **Linkages with industries** : Colaboration with chemical industries allows field visits for science students.

Institutional Weakness

II) Weaknesses

1. **Students coming from poor economical and social background** : Financial constraints are the major barrier to higher education for rural families.
2. **Students are from vernacular medium of learning** : Many brilliant students from vernacular medium schools are found lagging in presentation, seminars, interviews.

Institutional Opportunity

III) Opportunities

1. **Promote research culture** : Teachers can be encouraged to undertake minor research projects with involvement of specific group of students.
2. **Enhanced linkages with institutes and industries** : Linkages and collaboration with other institution and industries will give exposure to students towards challenges in modern world.
3. **Encourage student participation at University/ state/ national level** : student participation at University/ state/ national level helps to make more competitive
4. **Vocational courses and skill development programmes** : The institute will start courses under NSDP so that each student can complete one vocation course before graduation.
5. **PG programmes** : with growing count of student at UG level, the institute has an opportunity to start PG programmes.

Institutional Challenge

IV) Challenges

1. **Promote multidisciplinary/ Interdisciplinary approach in view of NEP 2020** : The institute has to practice for to offer multidisciplinary flexible curriculum including credit-based courses and projects in the areas of community engagement.
1. **Maintenance of infrastructure and academic facilities** : Being a self-finance, institute need to raise funds for expenditure without government assistance.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curricular Planning and Implementation

This institute is affiliated to the Mumbai University and the curriculum is designed at the University. Institute continuously monitors the implementation of academic planning and class wise schedule. Daily record of lectures and practices / tutorials is maintained by individual subject teacher in Academic diaries. Use of ICT, teaching aids, study tours, guest lectures, etc. make teaching-learning effective. Internal assessment includes evaluation of project work, presentation and viva-voce in the respective subjects.

Academic Flexibility

To make students ready with required skill for employability, the institute has conducted following Short term Courses.

Year : 2018-19

Course : Basics in Spoken English (1 Month)

Year : 2019-20

Course : Tally ERP 9.0 with GST (3 months)

Basic Beautician (3 months)

Year : 2021-22, 2022-23

Course : History of Medieval Architecture (1 Month)

Practical Accountancy and exposure to banking transaction' (1 Month)

Techniques in Plant propagation (1 Month)

Techniques in Water Purification (1 Month)

Curriculum Enrichment

The University has included topics relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in the curriculum. Institute conveys these cross-cutting issues through curriculum as well as through co-curricular and extension activities. Maximum students undertake project work and field work in different courses.

Feedback System

Institution obtains feedback from students and Teachers at end of each academic year. Institute analyses it and take necessary action. Feedback is made available on website for the stakeholders.

Teaching-learning and Evaluation

Student Enrolment and Profile

The count of student admitted against sanctioned seats is been increasing during last five years. Enrolment percentage of the institute has grown to 47.78 through sincere efforts of teachers and the Management.

Student-Teacher Ratio

This institute is private, run by the Management on self-finance basis. Teachers are appointed by the Management as per the workload. Student-Full time Teacher ratio is **35.13** for the latest completed academic year.

Teaching- Learning Processes

Student centric method of learning includes ICT assisted teaching, updated Library with automation, Laboratory equipments and continuous internal assessment. Every departmet organizes excursions to acquaint

students with deeper insight in their respective subjects. Committees organize and conduct competitions where students are given opportunities to explore their leadership qualities, improve communication skills encouraging participation learning. Students also participate at Research festivals.

Teacher Profile and Quality

Teachers satisfying minimum eligibility criteria are appointed by the Management . Three full time teachers and a Librarian with NET/ SET have regular appointment through the University.

Evaluation Process and Reforms

The institute is carrying out internal/ external assessment as per the Semester and Choice Based Credit System (CBCS) which was implemented by Mumbai University in year 2012. Institute's Exam Committee communicate time to time with students to aware of revised evaluation pattern.

Student Performance and Learning Outcome

Programme outcomes and Course outcomes are discussed in the departmental meeting and also displayed on institutional website. It also reflected through pass percentage, student's progression to higher studies and placement.

Research, Innovations and Extension

Resource Mobilization for Research

The institute has given full freedom to teachers to take benefit of laboratory facility, library, internet services and other spaces for research work to improve academic qualification. One of them has sanctioned Minor Research Grant by Mumbai University.

Innovation Ecosystem

The institute has established 'Research Cell' to systematically foster the culture of Innovation. We are participating at the 'Avishkar Research Convention' organized by Mumbai University every year. One day workshop on 'Avishkar' for Raigad district on 07th Sept, 2018 have been organized by the institute on behalf of Mumbai University.

Institute celebrates 'National Science Day (28th Feb)' with huge enthusiasm. Students present Posters and PPT on modern scientific concepts on the day.

Extension Activities

Major extension activities conducted by NSS includes Cleanliness drives, Voter awareness rally, Anti-plastic awareness rally, Tree plantation, etc. Extension education unit (DLLE) undertake project work, conducts street play on various Social issues. The institute has grabbed prizes in UDAAN festival. WDC organizes rally, street-play and health awareness guidance on various occasion.

Collaboration

The institute has made collaboration with chemical industries, Agricultural school & financial organizations for field visit and other academic activities.

Infrastructure and Learning Resources

Physical Facilities

The Management has provided two floors of building with 10 classrooms, 4 laboratories, Library, meeting room and multipurpose hall. Other physical facilities that are added for smooth working at the institute are : Well-furnished administrative section, Examination Control Room, Waiting lounge, two Staff rooms, Principal's Chamber, Record Room, Girl's common Room, Indoor Sports Room.

Canteen fulfils the needs of Students and the Staff by offering fresh, good and hygienic food items at affordable cost. A large playground is *available* to the students for sport, jogging, exercise etc. Annual sports events are organized on this *ground*. Garden makes the *campus* more livable, pleasant and green.

Availability of adequate facilities makes teaching learning more effective.

Library as a learning Resource

The library is automated through Integrated Library Management Systems (ILMS) through COMPLIB software.

IT Infrastructure

IT infrastructure is provided to the Administrative section, Library, Examination Control Room, classrooms and Multipurpose hall. The institute has procured necessary licensed softwares that are regularly updated. The Wi-Fi facility has been provided at key places in the building. A Computer laboratory equipped with 10 desktops connected through LAN and internet bandwidth is 40 Mbps.

Maintenance of Campus Infrastructure

The institute has incurred a significant amount on maintenance of infrastructure (physical facilities and academic support facilities)

Student Support and Progression

Student support

Every year students are benefited by scholarships under Post Matric Scholarship Scheme which is provided by Govt. of India. The institute has also made available 'Sudha-Sitara scholarship' to the students which is given to girls through CSR cell, Sudarshan Chemicals Industries.

The institute has established 'Career guidance cell' which actively conducting guidance session by inviting experts. Following skill enhancement initiatives are taken by the institution :

Language and communication skills : 3 days webinar to teach basics in Sanskrit language on occasion of Kalidas Din, Certificate course in Spoken English

Life skills : Training sessions on International Yoga day, Guidance sessions on : 'Health issues in adolescent girls' by WDC

ICT/ computing skills : Certificate course : 'Tally ERP 9.0 with GST'

Student Progression

The institute has maintained data for placement of outgoing students and their progression to higher education.

Student Participation and Activities

The students actively participate in sports and cultural programmes organized by the institute and other institutes.

Alumni Engagement

Institute has completed only ten years of existence. The former students are occupying key positions in different organizations and some of them are doing PG. So alumni are not able to contribute financially for institute. But they have been supporting this institute in several ways and play a crucial role in the institutional development.

Our former students refer the institute for admission to other girls from their villages. They are helping in conduction of various activities in their locality providing local support.

Governance, Leadership and Management

Institutional Vision and Leadership

The institute aims to provide inclusive education as per the vision statement : 'Empowering women, empowering generations'. Vision and mission of the institution is consistently reflected in practices through dedicated efforts of staff and enthusiastic and supportive management.

Strategy Development and Deployment

The College Development Committee (CDC) is framed every year constituting Chairman of the management, members from Executive board, Principal and representatives from teaching and non-teaching staff. IQAC and the Principal frame co-curricular committees comprising faculty members acts as internal organization set up which concern for academic, administrative, co-curricular decision making Faculty Empowerment Strategies.

The Chairman, M. B. More Foundation takes feedback from CDC on every aspect of institute and are put before the executive board.

Financial Management and Resource Mobilization

Collection of fees and payment of bills are done through account section. The purchase orders, maintenance and

all other requirements are finalized by CDC and followed by the Chairman after scrutiny. All the expenses are carried out through centralized account. The institute appeal donation for development of infrastructure and maintenance.

Accounts are audited annually by professional auditors appointed by the Management.

Internal Quality Assurance System

The institute established IQAC committee for NAAC in June 2021. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals. IQAC has achieved incremental improvement in various activities of the institution.

Institutional Values and Best Practices

Institutional Values and Social Responsibilities

Women Development Cell and NNS committee of the institute actively organize events on promotion of equality, dignity and freedom from discrimination. WDC invites experts to guide students on several issues like Health of adolescent girls, Women's rights, domestic harassment, dowry ban, legal provisions for women, etc. Self-defense training camp is also organized by the institute for Women empowerment.

Cultural activity committee and NSS has been celebrating national and international commemorative days to inculcate high morals, values and character in students.

NSS Committee, Department of Botany and the Excursion committee actively take part in environmental promotion and sustainability activities.

Best Practices

Two best practices successfully implemented by the institution.

1) Empowering Women : Unlocking the World's Potential

The institute has raised hopes of girls from surrounding villages who are willing to pursue higher education along with their responsibilities of domestic work on their shoulders. More girls are deciding to continue their education after marriage and to become self-reliant.

By providing women with equal access to higher education, technology training and entrepreneurial opportunities, we can unleash their potential as leaders, job creators, decision-makers and contributors to economic development breaking the cycle of poverty.

2) The Perfect Diwali Gift

Institute has N.S.S. unit comprising of yearly 100 registered students. Every year the NSS unit plan and conducts donation event in Adivasi pada on occasion of Diwali Festival in collaboration with 'Snehvardhini Social Trust, NGO working for welfare of tribal community.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	M. B. MORE FOUNDATION'S ARTS, COMMERCE AND SCIENCE WOMEN COLLEGE
Address	At. Post. Dhatav, Tal. Roha, Dist. Raigad. 402116
City	Roha
State	Maharashtra
Pin	402116
Website	www.mbmwomencollege.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Prasanna Ashok Mhasalkar	02194-264020	8007722395	-	iqac.mbmwomencollege@gmail.com
IQAC / CIQA coordinator	Nikita Mangesh Mahadik	02194-263130	7887676776	-	nmahadik547@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Maharashtra	University of Mumbai	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	At. Post. Dhatav, Tal. Roha, Dist. Raigad. 402116	Rural	2.601	1905.34

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Marathi History Geography	36	HSC	English,Marathi	360	111
UG	BCom,Commerce	36	HSC	English,Marathi	360	190
UG	BSc,Botany Chemistry	36	HSC	English	360	243

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				31			
Recruited	0	0	0	0	0	0	0	0	5	14	0	19
Yet to Recruit	0				0				12			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	3	7	0	10
Yet to Recruit				3

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	0	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	11	0	13
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	3	0	3
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
		0	0	0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	544	0	0	0	544
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	27	27	23	22
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	14	5	7	6
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	224	245	192	174
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	171	97	156	131
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	85	73	31	36
	Others	0	0	0	0
Total		521	447	409	369

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The institute is affiliated to the University of Mumbai exclusively for girls and established in year 2012. As an affiliated institute, we follows the Choice Base Credit System (CBCS) which offer flexibility in the curriculum by providing alternative options in all its programs where students have freedom to choose subjects of their choice. The minimum eligibility for the programme is HSC. The students studying at First /Second Year have a project work as a part of internal assessment. Students have to complete project work on any one of the given topics. Common topics are given to the students from Art, Commerce and Science for the project work. Every year in the research festival 'Aviskar' by the University of</p>
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	Mumbai, students and teachers of all disciplines take interest in inter-disciplinary research. Multi-disciplinary and interdisciplinary research is also encouraged.
2. Academic bank of credits (ABC):	The pedagogy of the institute is student centric. The organization has responded positively to the new academic bank credits concept introduced in NEP 2020. In this regard we have registered our organization at www.abc.gov.in . The institution is in the process of registering students under Digi-Locker to access Academic Bank and Credit. The Institute will be ready for Academic Bank and Credits (ABC) as a part of preparation for NEP in upcoming period.
3. Skill development:	The various academic and co-curricular committees organizes elocution competitions, Poster and PPT presentation competitions, Quiz, rally, street play, plantation, etc. where skills like presentation of issues, stage confidence, team work, leadership, sensitization to social issues, etc. can be imparted to the students. National and international commemorative days are celebrated through Cultural activity committee and NSS. Universal values are inculcated by organizing such events. Also, during the celebration of Indian Constitution Day, explanations are given to understand the constitutional obligations.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	'Marathi Rajbhasha Din (27th Feb) celebrated every year by the Marathi Department with great enthusiasm. A Three days webinar was conducted to impart basic knowledge about the Sanskrit language by the department to promote ancient languages. Promotion of Indian knowledge system and culture is reflected through activities of various cells/committees.
5. Focus on Outcome based education (OBE):	Outcome based education is the student centric education model. The institute follows the principles of OBE. Though institute has no major role in designing curriculum being an affiliated institute, but faculty arranges field visits and ICT assisted teaching for better teaching-learning approach. Course outcomes are concluded from the grade / marks obtained in theory /practical lessons. Programme outcomes are evaluated from percentage of students progressing to higher education.
6. Distance education/online education:	Our professors and students have adapted positively

to the lockdown situation and continued education through online classes. Recorded lectures are uploaded on YouTube channel of the institute that help employable students and slow learners. The institute has created class-wise WhatsApp groups of students where e- content and other OER made available to students.

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>The institution has a registered NSS unit constituting a Programme officer and 100 student volunteers. Our active NSS unit also work as a Electoral Literacy Club (ELC). Various activities have been planned and executed by the club from AY 2021-22.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>The programme officer and student coordinators are registered by the institute every year for NSS. Same member work in capacity of ELC co-ordinators of the institute. These co-ordinators are responsible for contacting eligible students for Voter's registration and communicating with Tehsil office regarding organization of camp and relevant document submission. Electoral Literacy Club (ELC) Year : 2021-22 Co-ordinating faculty member : Mr. Mayur Harishchandra Pakhar Student's coordinator : Ms Kiran Pravin Ruparel, Ms. Bhakti Pravin More Year : 2022-23 Co-ordinating faculty member : Ms. Mamata Ramnagina Bind Student's coordinator : Ms. Palak Ganpat Bhalekar, Ms. Juili Naresh Deshmukh Year : 2023-24 Co-ordinating faculty member : Mr. Mayur Harishchandra Pakhar Student's coordinator : Ms. Siddhi Vijay Salunkhe, Ms. Riya Jagdish Gehelot</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Organization of voter registration campaigns by Electoral Literacy Club (ELC) 1) 'A Registration Camp for New Voters' under Special brief revision program of voter list : According to the Special Short Revision Program of Electoral Roll along with photograph based on eligibility date 01 January 2024 announced by Election Commission of India, Collector Raigad - Alibaug ordered to organize 'Special New Voter Registration Camp' in Colleges on 11th August 2023 and 12th August 2023 Accordingly a 'New Voter's Registration Camp' conducted by More Women College. The camp was</p>

	<p>organized on 11th & 12th August 2023 (Fri-Sat) through National Service Scheme (NSS) unit of the institute. The NSS volunteers contacted eligible students and completed their online voter registration process. In the camp on Saturday 12/08/2023, Ms. Pradnya Kakade, Revenue, Naib Tehsildar, Roha and her colleague Shri. Bharat Sawant gave detailed guidance to the students on Election Commission's Special New Voter Registration Program, eligibility for voter registration, application submission process, required documents etc. and also answered the questions of the students. NSS Program Officer Prof. Mayur Pakhar submitted the registration forms of 100 female students at the Tehsil Office. 2) 'A Registration Camp for New Voters' under Special brief revision program of voter list : The colleges were ordered to register 100% of the students with age above 18 years or who will complete by 01 October 2023 as per special brief revision program of voter list with photograph based on eligibility date dated 01 January 2023 by Assistant Election Officer and Tehsildar, Roha. Accordingly a 'New Voter's Registration Camp' conducted by More Women College. The camp was organized from 13th to 15th December 2022 (Tue-Fri) through National Service Scheme (NSS) unit of the institute. The NSS volunteers contacted eligible students and completed their online voter registration process. The NSS Program Officer Prof. Mamta Bind submitted 52 registration forms of the students at the Tehsil Office.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Awareness drive by Electoral Literacy Club (ELC) 1) A guidance session on 'New voter's registration' on the occasion of 'Revenue Week' : A guidance session was organized on Wednesday, 02/08/2023 at More Women College for the students on the occasion of 'Revenue Week' by the revenue department staff of Tehsil Office, Roha. In these programs Mr. Satish Goregaonkar gave detailed guidance regarding new voter registration and also solved queries of the students. Mr. Srinivas Pawar, Talathi, Mr. Satish Goregaonkar and Mr. Balasaheb Lalage informed the students about revenue week (1st August - 7th August) and educational certificates under revenue account, various government schemes, disaster management, etc. The program was planned by the 'National Service Scheme' (NSS) Unit of the institute. About 78 students of the Women College</p>

	<p>and 73 students of Junior Colleges attended the programme. The NSS volunteers distributed the New Voter registration form and informed about the necessary documents. 2) 'A Guidance Session on New Voter's Registration' : A voter awareness campaign under SWEEP (SVEEP) was conducted at M B More Women College, Dhatav. On Friday 26/11/2021, Hon. Mansi Sathe, Tehsildar explained to the students about voter rights, the importance of voting according to the Constitution of India. She took a review of the new voter registration being done by the students through the 'National Service Scheme' (NSS) unit of the institution. The program was planned by the 'National Service Scheme' Unit. After the session, NSS program officer Prof. Mayur Pakhar submitted the registration forms of the students to the Tehsil office.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The institute has been organizing voter registration campaign through ELC as per the orders of Hon. Collector, Raigad and Tehsil Office, Roha.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
521	447	409	369	302
File Description		Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 22

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
15	12	12	16	14

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
19.5357	14.9305	14.5275	24.1436	12.2507

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Curriculum planning

This institute is affiliated to the Mumbai University. The curriculum is designed at the University level in accordance with the Government's policy of education. Every subject teacher keeps a revised and updated copy of syllabus. The institute also has been uploading revised syllabus copies, POs, PSOs and COs on its website for the stakeholder purpose.

The institute prepares academic calendar in the beginning of each academic year taking into consideration the duration of each Semester specified by the Mumbai University. Timetable committee prepares the class wise and faculty wise separate timetables as per the workload distribution of respective HOD's. Institute continuously monitors the implementation of academic planning and class wise schedule.

University conducts workshop in every subject to understand the scope of syllabus. Subject teachers are encouraged to attend such workshop. Teachers participate in the discussion held at workshop and also remained in touch with the University authorities to take guidance for the effective and student friendly implementation of the curriculum.

Curriculum delivery

Daily record of lectures and practices / tutorials is maintained by individual subject teacher in Academic diaries. The lecture wise and activity wise student's attendance is also maintained in individual teacher's Attendance booklet. Attendance record is also kept at respective laboratories for practical curriculum. The academic diaries and attendance booklets are periodically checked and duly signed by the HOD's and the Principal. The subject wise status of syllabus is collected through a Google form at the end of each month. If someone found not maintaining the timeline, suggestions are given through respective HODs to arrange extra lectures and complete the curriculum.

Teachers use ICT, teaching aids viz. models, charts, specimen, instruments, etc. to make teaching-learning effective. Study notes are also provided by respective subject teachers. Teachers are been providing reference articles in Whatsapp groups and uploading video lectures on Institutes' Youtube channel. The periodical submission of practical journals, project books, organization of study tours, guest lectures, faculty and student exchange etc. emphasizes the better delivery of curriculum.

Continuous internal Assessment.

Evaluation is the indispensable part of curriculum planning and implementation. Our institute strictly follows the evaluation pattern prescribed by the University. The examination committee declares tentative schedule of exams in the month of July every year. Internal assessment includes evaluation of project work, presentation and viva-voce in the respective subjects. Course-wise marksheets for internal assessment are submitted by respective teachers to Exam Committee. Teacher periodically conducts class test, Tutorials, presentations, group discussions in the respective subjects.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

File Description	Document
<p>1.2.1</p> <p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Response: 11</p>	
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 29.35

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
226	216	0	111	48

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

This institute is an affiliated institute and the curriculum designed by the Mumbai University has included topics relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability at UG level. Hence the Institute can convey these cross-cutting issues directly through curriculum as well as indirectly through co-curricular and extra-curricular activities.

Professional Ethics

The curriculum introduces students to the various challenges faced by the legal profession in this globalized era. Professional ethics helps students to develop wholesome personalities, moral character, personal efficiency, international goodwill so that they can be men and women of sound character, high ideals, broad background and of profound understanding of human nature for they are called upon to be devoted to duty and to be honest, punctual and efficient in every way possible.

The Courses such as Communication Skill in English (FYBA), Business Communication (FYBCom), Marketing and Human Resource Development (TYBCom), Introduction to Advertising (SYBA), Analytical Chemistry (TYBSc), etc. at UG are integrating professional ethics.

The institute invites esteemed personalities from different field and organizes guiding sessions. Their skillfully guided discussions promote engagement with ethical issues and support the development of professional values and ethics by drawing out students' self-awareness of their personal values, introducing diverse opinions, challenging assumptions, and providing feedback.

Gender

The curriculum can help girls and boys to learn about gender issues and become supporters of gender equality. Foundation course at FY and SY integrates issues regarding Gender equity.

The institute has an active Women Development Cell (WDC) which organizes seminars, guest lectures, street play and literary activities for gender sensitization. Guest lectures through professional counselors are organized on Women's right, Human rights, child rights, gender justice and gender equity. Seminars are conducted through WDC inviting medical practitioner to guide students about health and hygiene. Street play, rally and such community outreach programmes at the institute enable exposure to real life situation.

Human Values

The importance of human values is that it provides an understanding of what people find to be important in their lives. It helps to improve the integral growth of an individual, enhances the level of deeming in democratic behaviour. The course at UG such as Foundation Course, History, Marathi (Language), etc. are integrating Human values.

Cultural activity committee is been organizing activities that helps to give exposure to students to surroundings, culture, social skill and better understanding to human values.

Environment and Sustainability

The courses at UG are helping students to gain in-depth knowledge on natural processes and resources that sustain life, understanding the consequences of human actions on the web of life, global economy, and quality of human life.

The University is been sensitizing students about Environmental sustainability through Foundation Course, Geography, EVS, Chemistry, Botany, Zoology in UG programmes.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 78.69

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 410

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 47.44

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
212	172	167	155	148

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
360	360	360	360	360

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 61

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
212	172	167	155	148

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
280	280	280	280	280

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 34.73

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Student centric methods of learning

Mainly interactive classes made learning process student centric. Teachers follow question answer method, based on recently covered topic, summary of concept with more examples. Within a class, practice test, seminars are arranged. Thought provoking questions are asked by teachers. It is helpful to describe concept in local language, if necessary. Student has to present and submit their project work in prescribed duration. For practical based curriculum, revision practical sessions are arranged.

Most of our teachers are well versed with ICT assisted teaching methods so as to enable our students to get accustomed to the modern technology driven environment. About ten classrooms are equipped with LCD projector and teachers make use of it during lectures. Multipurpose hall with LCD projector and sound system is available to organize seminar, workshops for students. Library acts as a knowledge centre. Library automation is done through COMPLIB software. Textbooks, reference books, E-books, newspaper, etc. are available for students. Reading room facility is available in 09:00 am to 04:00 pm.

Methods for experiential learning

Most of our departments organises study excursions to acquaint students with the changes taking place in their discipline and obtain deeper insight in their respective subjects. Members of History department organizes visits to historical and geographical places to understand history and culture of society. Member of Botany department organizes visits to biodiversity garden, academic and research institute for plant collection and study of flora and fauna. Chemistry department organizes visits to chemical industries and laboratories to increase curiosity about chemical plants, industrial safety and scope and career in Chemistry.

Methods of participative learning

Botany and Chemistry department organizes poster and PPT competitions every year on 'National Science Day'. Other departments also organize quiz, elocution and essay writing competition on various occasions. In the co-curricular activities organized by the cultural activity committee, students are given opportunities for anchoring and public speaking. Orientation workshops, training programmes are organized every year by NSS and DLLE committee. Student are allowed to conduct small activities thereby exploring their leadership qualities, enhancing communication skills, etc.

Problem solving methodologies

Students are encouraged to participate at 'Avishkar Research Convention' organized by Mumbai University. Projects based on socio-economic problems are assigned which allows students to think differently. Two projects namely, 'Annapurna Yojana' (AY) and 'Status of Women in Society' (SWS) taken by College DLLE are also society oriented. Students are also given project work as a part of internal assessment in foundation course on current issues in society. Students think over the problems, uses reference from internet, states a hypothesis, explain their work and arrives at their own conclusion.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 73.4

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
24	13	13	23	21

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 21.74

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
03	03	03	03	03

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Mechanism of internal /external assessment

With reference to Mumbai University's Circular no UG/69 of 2011 dated 18th April 2011, Semester and Choice Based Credit System (CBCS) has been implemented from academic year 2012-13 with 60:40 pattern of evaluation. In this new scheme, the performance of learner was evaluated with internal assessment 40% and Semester end examination with 60% marks by conducting theory examination.

As per the Circular No UG/04 of 2014 dated 05th June 2014, previous 60:40 pattern amended to 75:25 for UG from AY 2014-15. The same pattern was again revised from AY 2016-17 in which project based internal evaluation is allowed for few subjects at UG. The chairman and members of Examination committee communicate time to time with students to make them aware of revised evaluation processes.

The College development committee (CDC) appoints members to Examination committee in the beginning of Academic year. The committee handle various grievances regarding exam application forms hall tickets, revaluation etc throughout the year. The examination committee declares tentative schedule of exams in the month of July every year and accordingly time table of each exam is provided 15 days earlier. Examination committee arranges CAP sessions after every exam and results are declared within stipulated time.

Evaluation of project includes project report, presentation and viva-voce. Course-wise project marksheets are submitted by respective teachers to exam committee. The gradecards and relevant reports are generated through software (Microsys exam solution). In case of University examination, course-wise marks are submitted to University.

Mechanism of grievance redressal

The student having grievances submit application in prescribed format to the Examination committee. The committee checks authenticity of the grievance and redressed within 15 days.

The institute conduct First and Second Year UG examinations on behalf of Mumbai University. The examinees are under the disciplinary control of chief conductor and Junior supervisor. The procedure lays down that the Junior supervisor can file a complaint of indulgence in malpractice during examination and it is handed over to the Unfair means Inquiry Committee. In Third year examinations, the Principle works in capacity of chief conductor whose decisions are final and binding.

After declaration of results, if a student is not satisfied with the marks obtained to them, she can apply for photocopy of answer sheet. On receiving photocopy, if a student finds any discrepancy in assesment and evaluation, she can apply for rechecking and revaluation of her paper within 15 days. In case of University examinations, the examination committee helps students in redressal of grievances providing institutional support.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes**2.6.1**

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Programme outcomes (POs), Programme specific outcomes (PSOs) and Course outcomes (COs) describe what students are expected to know and be able to do at the end of each programme/ course. They are mainly related to skills, knowledge and behaviour of student acquire through the programme/ course they learn.

POs, PSOs and COs displayed on website

The Programme outcomes (POs), Programme specific outcomes (PSOs) and Course outcomes (COs) are stated and displayed on the website for the information of the stakeholders. Under the Academic Section over Main menu, the POs, PSOs are separately displayed according to Programmes. The Cos are syllabus oriented and they depend upon the nature and content of the syllabus.

The Cos of the self-designed short term courses are stated in the syllabus and are also displayed on the website under Academic Section only.

Communication of POs, PSOs and COs to the teachers

The University formulates and revises syllabi and as affiliated institute we are obliged to execute these revised syllabi of every programme. The institute deputed faculty members to attend various workshops/seminars organized by the affiliating University and respective Board of studies to know the framework of revised syllabi, University norms and implementation of same effectively at institutional level. The copies of revised syllabi are circulated to respective teachers via HODs. These outcomes are also discussed in the departmental meetings.

At the primary stage of starting every programme and module, the faculty members follow a pattern in class which contain the topic, learning objectives, recapitulation of topics and homework. Through aim and objectives, student understand usefulness and practicability of topic. At end of the topic, it is general practice of teachers that they give homework to students. Every teacher provides a photocopy of the syllabus to students in Whatsapp group. The nature of all these outcomes are explained in classrooms directly or indirectly.

In the Annual function and Convocation ceremony held every in the institute, the learning outcomes and performance report is presented by the Principal to the stakeholders.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

According to the curriculum devised by University of Mumbai Program outcomes and Course outcomes for all programs offered by the institute are clearly stated and displayed on our institutional website. Outcomes depends upon the nature and content of the syllabus and thus vary as per program and course.

Assessment of COs, POs and PSOs is a core academic activity and highly essential to access the learning ability of the student. . The assessment for Outcome is a continuous process to support teaching, learning and evaluation. It is the main mechanism to monitor the effectiveness of the learning environment based on evidence that determine whether students have met the course outcomes and objectives.

The assessments tools general used to measure the attainment of COs are of two types. They are direct method and indirect method.

1. Direct Method : In this method the attainment of CO's & PO's is measured by observing the

performance of the students in semester end-examinations (Result analysis).

2. Indirect Method : The attainment of CO's & PO's can also be evaluated through the performance of students in their progression to higher studies, placements and in various competitions.

The Examination department prepares a summary of the results for all the examinations conducted throughout the year. The report is presented in CDC meetings as well as in general staff meetings. The summary of examination results is also displayed on the institutional website. In the annual function of the college, the students who come first in each class are felicitated by dignitaries. Alumni of various departments are invited to interact with both the students and teachers during yearly Convocation programme.

Apart from this, the institute also communicates with former students and maintain data for their progression to higher education, placement, performance in various competitive exams. Attainment of PSO by all the departments is evidenced by the appreciation of the performance of the alumni when their employer conveys to the management.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 83.89

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
89	109	115	87	53

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
149	119	120	91	61

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.61

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0.3

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0.3	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The institute has established Research Cell to systematically foster the culture of Innovation amongst learning young minds. Every year College Development Committee (CDC) frame Research Cell and the professors with research background or pursuing PhD are specifically appointed in the cell. The primary mandate of the Research cell is to encourage, inspire and nurture students and teacher by supporting them to work with new ideas and encouraging innovations.

Research Cell is performing following activities.

1. Organizing research based workshops, seminars, invited lectures for students and faculty members.
2. Encouraging industry collaborations, field visits for experiential learning.
3. Initiate and promote innovations in teaching-learning methods.

4. Encouraging faculty members for doctoral programme
5. Encouraging the faculty members to enhance the paper publications
6. Motivate and encourage students' participation in research competitions and exhibitions conducted by other institutions and Universities.

Avishkar Research Convention :

Avishkar Research Convention is the platform for development of research culture and scientific temper among the students. University of Mumbai has been organizing the 'Avishkar Research Convention' by inviting research proposals every year. There are two rounds for the convention 1) Selection Round (District/Zone Level) 2) Final Round (University Level). This activity has generated a lot of enthusiasm amongst students & ignited curious mind of the students to propose their ideas and develop skill to convert them into research proposal.

The institute has been participating at Avishkar from 2016-17. The students make projects under the guidance of teachers and research cell and are participating at Avishkar every year. Among these few projects are also selected for University round. Research cell have kept year wise record of all these participation. The institute has provided ICT facilities to students and teachers to utilise online resources.

One day workshop on 'Avishkar Research Convention 2018-19' for Raigad district on 07th Sept, 2018 have been organized by the institute on behalf of Mumbai University.

Science Association :

Institute has an academic association called Science Association which constitutes Chemistry and Botany departments. Under this association, many innovative programmes like competitions, special lectures from eminent scholars are conducted. Institute celebrates 'National Science Day (28th Feb)' with huge enthusiasm every year through Science Association. Students are motivated towards making presentations, to present their research innovations in seminars, conferences etc.

NSS, DLLE & WDC :

Extension activities are carried out through NSS and DLLE unit of the institute. Cleanliness programme, environmental awareness, health-hygiene, women empowerment, etc are conducted innovatively by the units. The institute makes collaboration with NGO in outreach programmes. Women Development Cell (WDC) conduct street-play, rally, counselling through experts, etc to aware society to sensitive issues on gender equity.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**Response: 1****3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards**3.3.1****Number of research papers published per teacher in the Journals notified on UGC care list during the last five years****Response: 0****3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities**3.4.1**

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Extension activities are planned keeping in mind the vision, mission and goals of our institute. These activities are mutually beneficial as they sensitize students toward social needs and issues and bring about local community development.

Activities are organized through the support services like National Service Scheme (NSS), Dept. of Lifelong Learning & Extension (DLLE) and Women Development Cell (WDC). Academic department and other College committees also organize extension activities to sensitize students to social issues.

NSS

Our College has started NSS unit in year 2015-16 with 50 students. The strength of students in NSS has risen to 80 in year 2018-19 and it is raised to 100 students from AY 2022-23. NSS Programme Officer

and Student Managers plan activities by carrying out research over community needs and Government/ University policies. Suggestions given by the stakeholders are also considered in the planning.

Major extension activities conducted by NSS includes Cleanliness drives, Voter awareness rally, Anti-plastic awareness rally, Tree plantation, etc. College NSS unit has been celebrating Diwali Festival by organizing donation camp at Adivasi pada every year.

A seven day residential camp is conducted at Village adopted by the institution. Their scheduled work comprises of Cleanliness drive, Organization of guiding sessions for Village people, Health check up camp, Street play, etc.

DLLE

College has started the extension education unit from the year 2015-16. The unit has undertaken two projects : Annapurna Yojana (AY) and Status of Women in Society (SWS) where students carry out survey for collection of data in their neighborhood community.

The institute has conducted One day district level Orientation & training programme of DLLE on behalf of Mumbai University on 4th Dec. 2018. The student of DLLE unit also participates at UDAAN festival every year and presents Street play on various Social issues. It has received First rank in 2015-16 and Third rank in 2018-19 for the Street play.

Other Committees

WDC organizes activities for Gender sensitization, Women empowerment and Prevention of sexual harassment. **Career guidance and Placement Cell** conducts session frequently at College. Through career oriented programmes students get information about various career opportunities and in turn orient towards economic empowerment.

Science Association & Cultural activity committee also conduct presentations & Speech competitions where students get platform to present their opinion on Critical Social issues and get confidence to voice out for their community development.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

DLLE

The Institute has DLLE unit functioning under the guidance of Mumbai University. Training programmes are organized by the University every year. The teacher coordinator and students are given the information of extension work to carry out per semester. The institute is been participating at Training programme and the University has issued a certificate for participation. The institute has hosted Training Programme in collaboration with DLLE, Mumbai University on 04th Dec 2018 for Raigad district.

All affiliated institutes participate at Annual Festival 'UDAAN : The flight of Extension' every year. The registered students participate in various events and present their skill. Our institute has won First Rank for Street play at UDAAN in AY 2015-16 and Third Rank for Street play at UDAAN in AY 2018-19. Our extension work student has won Second Rank in Elocution at UDAAN in AY 2021-22. The University has felicitated students with Trophy and Certificate of appreciation.

Every extension student spends 120 hours per year in activities, project and documentation. The University evaluate project work and relevant documents at the end of academic year. Our institute has been participating at Monitoring and Evaluation programme. The teacher coordinator receives Certificate of participation by the University. This institute has conducted Evaluation Programme in collaboration with University on 24 April 2023 for Raigad district.

NSS

The institute has registered NSS unit of 80 students from AY 2015-16 and the count has been raised to 100 students from AY 2022-23. Each NSS Student devotes about 120 Hours of service in the course of a year. Social programs and events are organized every year by our college NSS units and under guidance of NSS cell, University of Mumbai.

The University organizes district-wise Planning Session every year. The teacher co-ordinator and NSS volunteers from every College gets planning of activities to be done in the year. The institute is been participating at Planning Sessions and the University has issued a certificate for participation

Five days residential camp under Leadership training program (LTP) is organized every year by the University. The registered NSS volunteers from Colleges get training on personality development, enhancing social problem solving skills, discipline and focused effective coping skills in an array of stressful situations. Our NSS volunteers are been participating at Leadership training program and the University has issued a certificate for participation

Affiliated institutes organizes One day Workshops under 'Disaster Management Programme' every year in collaboration with NSS cell, University of Mumbai. Various cultural events are conducted at 'NSS UKARSH : Socio-cultural Selection Programme' The institute is been encouraging NSS volunteers to the participation.

The University conducts Scrutiny and evaluation session every year for verification of involvement of registered NSS volunteer for 120 hours in extension work. Teacher co-ordinator each College presents reports on yearly extension activities and Special residential camp. This institute has been deputing Teacher co-ordinator to the evaluation session and received a certificate for participation.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 18

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
05	05	0	03	05

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration**3.5.1**

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 10

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

As per the vision of our institute, 'Empowering women, empowering generations' the institute tries to put as maximum support as possible in the area of infrastructural facilities that have to provide for girls' education. The institute has provided good and modern infrastructure with better teaching-learning facilities in rural area. Availability of adequate facilities makes teaching learning more effective.

With progress in student count, introduction of new programmes and revision in the curriculum, the Management has approved the requirements of faculty and enhanced the infrastructure. The College Development Committee (CDC) takes care of sanctioning procedure from the Management, placing the purchase order and settlement of bills. The Management has utilized donations time-to-time for development of infrastructure and modern learning facilities.

The Management has provided two floors of building with built up area 1905.34 sq. mts. We have 17 **classrooms** with proper light arrangement, good ventilation, chalk boards & overhead LCD projectors and seating arrangement. For smooth practical work, well equipped four **laboratories** (2 Chemistry, 1 Botany & 1 Zoology). The **meeting room** is utilized for departmental and Board meetings, interview session and training programmes for the faculties. The institute has **multipurpose hall** with projector and **sound system** wherein various events such as workshop/ seminars/ cultural events and trainings are hosted.

There is a Browsing Centre (**Computer laboratory**) consisting of 10 computers with internet facility connected to LAN. The separate back-up is provided for continuous power supply. Wi-Fi facility is provided at crucial places at the campus. **Library** is of 54 sq. mt. established at the ground floor. It has reading section for students and faculty. In the Library, there are adequate number of textbooks, reference books, e-books, newspapers, question papers, magazines for faculty and students. The books are barcoded, staked and categorized. Internet facility and software for issue-return record is provided.

Other physical facilities that are added for smooth working at the institute are : Well-furnished **administrative section, Examination Control Room, Waiting lounge, two Staff rooms, Principal's Chamber, Record Room, Girl's common Room, Indoor Sports Room, Electricity back-up (Inverter), Photocopier machine, CCTV cameras, Drinking water facility.** There is one **Xerox machine** kept in the administrative office to provide service to students at affordable cost.

Canteen fulfils the needs of Students and the Staff by offering fresh, good and hygienic food items at affordable cost. A large **playground** is *available* to the students for sport, jogging, exercise etc. Annual sports events are organized on this *ground*. **Garden** makes the *campus* more livable, pleasant and green. The entire infrastructure is under CCTV surveillance.

Feedback on infrastructure is collected from the stakeholders- students and teachers. Feedback is analyzed and discussed at the periodical meetings and decisions are arrived at to fulfil the needs. The Management makes sincere and committed efforts to expand the infrastructure to provide quality education through the institute.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 18.48

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0.628	2.9265	3.2417	6.1708	2.8167

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The institute has Library on the ground floor with a carpet area 54.41 sq. mt. The institute is always striving to provide latest collection of Books and Online resources to the students. Separate reading facility is available to students and teachers with a seating capacity of 30. The collection of library includes 2226 textbooks, 1026 reference books, 400 e-books, 03 Magazines along with 07 newspapers. All books, reference books are bar-coded, stacked in separate cupboards and bar-code laser scanner is used in circulation counter for book transactions to students and staff. Various teaching aids such as maps, models, charts and previous examination question papers are also provided through library. In other words, the library serve as knowledge storage of the institute.

Library facility is open to all students and faculty members on Mon- Sat (excluding holidays) and 9:00 am – 04:00 pm daily.

Integrated Library Management System (ILMS)

The library is automated through Integrated Library Management Systems (ILMS) through **COMPLIB software** programmed by MICROSYS, Vengurla. It facilitate book barcoding, accession, membership circulation, catalogs and other administration. Various issues like database back up, restore facility, books reservation facility, status of books such as withdraw/write- off / damaged/ lost and paid are easily located.

Subscription to e-resources including provision of links to OER repositories

In the library there are 3 computers with LAN. The details of computers as follows.

Sr. No.	Particulars	No. of Computers
1.	For OPAC use	01
2.	Network resources sharing center for using database	01
3.	Circulation of work / Circulation of work	01

The institute has not subscribed any e-resources however, links of relevant e-books, database and e-newspaper are shared by the librarian in students' whatsapp group. The librarian also help students to find articles and searchable collection of electronically stored information on e-platform.

Purchase of books, journals

Revised editions of popular books are made available in the library for the usage of Students. The Librarian invites representatives of publishers periodically with catalogue related to subject in front of respective subject teachers. The subject teachers and librarian select some needful books from all publishers' catalogue and purchase order for their selected book get placed on approval of the Principal.

A copy of invoice is maintained year wise on each delivery. At present the library has collection of 3000+ books.

University of Mumbai provides fund for SC & ST students under book bank scheme. The institute is been benefited by the scheme from AY 2017-18.

Usage of library

The students, teachers and other employee of the institute are registered at library and every registered individual get separate cards on the registered number. A student or teacher can access physically the stack area, then approaches the counter for the issue of a book. The entry is made in the Software and book is registered as issued in student's name with due date and also registered manually in the card. Visitors' entry and exit time is also entered in separate book.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The Institute has provided adequate computing facility on the campus to make Students technology-friendly and maximize use of ICT in teaching-learning. IT infrastructure is provided to the Administrative section, Library, Examination Control Room, classrooms and Multipurpose hall. The institute has 01 Laptop, 19 computers (10 for academic and 09 for administrative work), 02 Wi-fi routers, 14 LCD projectors, 04 Printers, 02 Scanners, 01 Xerox machine, 01 Sound system with 02 speakers, 02 stabilisers, 03 inverters with 06 batteries, 15 CCTV cameras and 01 DVR.

The **classrooms** are equipped with overhead LCD projectors and teachers are encouraged to use it for effective teaching-learning. The **meeting room** is provided with a laptop, printer and projector that are utilized for departmental and Board meetings, interview session and training programmes for the faculties. The institute has **multipurpose hall** with projector and sound system wherein various events such as workshop/ seminars/ cultural events are hosted. The college has an active website administered and maintained by a professional agency. There are 15 CCTV cameras for security and surveillance purpose.

The institute has procured necessary licensed **softwares** and is regularly updated. The Account section is provided with the software Microsys’s **Principle9** to keep a record of daily collection of fees and **Tally ERP 9.0** software for generating financial statements. Examination Control Room is provided with Microsys’s **Result10** software which helps in preparation and declaration of results in stipulated time. The Library is automated through Integrated Library Management System (ILMS) with **COMPLIB** software facilitating indexing, barcoding of books and maintaining day to day transaction of library. Antivirus softwares are installed and upgraded regularly. The Computer laboratory, Administrative office, Examination Control Room Seminar hall, Meeting room and laboratories are provided backup facility through inverters.

A Computer laboratory at the First floor of building equipped with 10 desktops connected through LAN. Internet facility is provided to students and faculty for reference work. The institute had BSNL broadband but it has been replaced by the STAR NET, a local internet service provider for the sake of speed and frequent failure. At present the internet bandwidth is 40 Mbps. The Wi-Fi facility has been provided at key places in the building. The upgradation of hardware and software, additional bandwidth, extension of continuous power supply is done through local service provider.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 43.42

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 12

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student’s usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 41.64

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
8.5312	6.4097	5.8817	10.5056	4.2252

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 8.01

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
40	47	41	26	10

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0.1

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	2	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 17.88

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
13	18	18	23	09

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
90	109	115	88	51

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 3.8

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
04	02	04	05	04

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Every year institute organize alumni meet once in a year. Alumni meet held on the day of Convocation ceremony of the institute probably in month of February or March of every year. Each department communicates invitation to respective alumni group through call or social media in advance. Institute conducts ceremony in the seminar hall inviting a guest speaker. On the day of alumni meet, the Principal, heads of departments, students and management representatives spent time in informal discussion with alumni.

The future plans of the institutional development are put forth for the discussion. Alumni also expressed their thoughts about various aspects of the institute. Refreshments are arranged for the alumni. The respective departments collect the feedback of the alumni. Every year alumni appreciate the institutional affection by giving memorial gifts.

Institute has completed only ten years of existence. The former students are occupying key positions in different organizations and some of them are doing PG. So alumni are not able to contribute financially for institute. But they have been supporting this institute in other ways and plays a crucial role in the institutional development.

Our former students refer the institute for admission to other girls from their villages who have passed HSC exam and seeking for admission to UG. They also help teachers to access with families in their villages where parents are dejected about their girls' higher education. They are helping in conduction of various activities in their locality by various committees of institution providing local support.

Many of our former students are placed in various sectors and their satisfactory performance is communicated to the Management and institute through respective employers.

It is a matter of pride for the institute that in spite of registered alumni association, our former students are sincerely contributing to qualitative growth of the institute.

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision statement : 'Empowering women, empowering generations'. Mission statement : 'Development of women and their capacity building through socially committed, intellectually inclined, culturally delivered and future oriented paradigm of learning'. Vision and mission of the institution is consistently reflected in practices through dedicated efforts of staff and enthusiastic and supportive management.

The institute aims to provide inclusive education by bringing girls from underprivileged strata of the society; some of them are first generation learners into the main stream of higher education. We support them with financial assistance and persuading their parents to continue higher education.

Our dedicated team of teachers strives to provide quality higher education to these students. For better understanding of curriculum, video lectures, study notes and practice tests are conducted. Students are encouraged to take part in presentations so as to improve their capabilities. The institute has created class-wise WhatsApp groups of students where **e- content** and other OER made available to students.

The institute has upgraded infrastructure time to time. ICT facilities are provided to classrooms, library, exam section and other key areas. Softwares was purchased that facilitate quality work in administration. Whole campus is under CCTV surveillance which ensures security.

In addition to academic responsibility shouldered by teachers, they also take up work on the various functional committees which cover all aspects of governance of the institute. The institute appoints a Co-ordinator from staff assisted by one staff member and a student. The Principal in the capacity of chairperson of every committee oversees the functioning of committee and day to day execution.

The institute has responded positively to the **new academic bank credits** concept introduced in NEP 2020. The institute conducts co-curricular and extra-curricular activities through these committees. Suggestion from students and parents are also taken into consideration. We mould students to be socially and culturally responsible through these activities. Extension activities are carried out through N.S.S. and D.L.L.E. Our girls are encouraged to take part in competitions at other institute as well as by the University such as : Youth Festival, Avishkar Research Convention, UDAAN festival etc.

Elocution competitions, Poster and PPT presentation competitions, Quiz, rally, street play, plantation, etc. that help to **skill development** such as presentation of issues, stage confidence, team work, leadership, sensitization to social issues, etc. among the students and they have become more competitive. The institute has provided sanitary napkin vending machine thorough the efforts of Women Development Cell.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The College Development Committee (CDC) is framed every year constituting Chairman of the management, members from Executive board, Principal and representatives from teaching and non-teaching staff. The CDC meets twice a year to look into various activities of the institution.

The institute has framed co-curricular committees comprising faculty members which actively involved in the administration process. The committee formation acts as internal organization set up which concern for academic, administrative, co-curricular decision making in the institution. The Principal and Committee members ensure all University rules, regulations and the statutes to be implemented.

The Chairman, M. B. More Foundation takes feedback from CDC on every aspect of institute. The financial matters, new recruitments, regular appointments, issues of Provident fund, increments, performance of staff, their suggestions and grievances etc. are all put before the executive board by Chairman leading to decision.

The College Development Committee (CDC) has framed perspective plan including following aspects :

1. Enhancing strength of students
2. Enhancing quality of teaching-learning
3. Provide better physical facilities
4. Developing leadership qualities among students
5. Pursue better amenities for employee

The institute update prospectus annually. The institute prepares academic calendar including yearly activities planned by respective HOD's and committee co-ordinators under the supervision of Principal. Both prospectus and academic calendar are displayed on website as a source of information to stakeholders. Prior notice is given to students before commencement of each activity.

File Description	Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institute is running on unaided basis getting no salary grant from Government and other body, but still have been keeping endeavour on timely disbursement of salary. The emergency advances in cash are also given to staff.

The management also running an English Medium School and Junior College along with degree College for girls. The employees having their children in School or Junior College of the Management get benefit

of fee concession to exemption. Uniforms are provided to Class-IV employees.

The institute has given essential documents to the banks where the staff applies for loan. Financial help is given during hospitalization or major illness for self and family members and relatives when needed. Casual and medical leaves are given to the employees during each academic year. Duty leave is given, if applicable. Provision of maternity leave is also given to the staff.

In every Diwali, institute has been giving a gift and sweet to all employees thereby developing healthy rapport between staff members. Festival advances in cash are also given.

Teachers are given opportunity to participate in conferences and workshops to enhance their academic credentials. Administration sanctions their participation by paying Registration fees and travelling expenses. The institute has given full freedom to staff to take benefit of laboratory facility, library, internet services and other spaces for research work to improve academic qualification.

The institution has Performance Appraisal System to cultivate punctuality, attentiveness and to develop professional approach in among teachers. The Principal takes feedback through HOD's, students and through parents' meet and it is then presented before the CDC to record appreciation for good work or appropriate corrective measures. Periodic meetings are held by the CDC with the employees to motivate for better performance. The placement on upper pay scale is carried out by the management based on the performance appraisal.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 23.19

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
06	00	00	06	04

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 2.75

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
01	00	00	01	01

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
10	08	08	07	07

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Institute is running UG courses on unaided basis and therefore gets financial resources only through collected fees from students. For satisfying huge expenses, we appeal to the well-wishers and Industries every year to donate cash or in kind. We make optimal use of amount received in donation for development of infrastructure and maintenance.

Collection of fees and payment of bills are done through account section. For day to day expenses a petty cash account is maintained. Book purchase order is finalized through the library committee, purchase order for laboratory chemicals and equipment is taken care by respective HOD's and laboratory assistant. The purchase orders, maintenance and all other requirements are finalized by CDC and followed by the Chairman after scrutiny. All the expenses are carried out through centralized account.

The Principal, Head of departments and account section ensure that financial resources are used diligently. Midterm checking of fund utilization by the CDC helps us to monitor appropriate use of financial resources.

Accounts are audited annually by professional auditors appointed by the Management. At end of each financial year, all books of accounts are submitted to auditor. Administrative staff keeps a follow-up for progress of the audit process. The audited statement comes with the report which is shared with the Principal and Chairman.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System**6.5.1**

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Being it is the first cycle of assessment, the institute established IQAC committee for NAAC in June

2021. The committee reviewed the curricular and co-curricular activities, planned the quality education of institute as per norms. The ideas and suggestions given by the students, parents and alumni are useful for the effective functioning of the IQAC.

Institute has an integrated framework for quality assurance of the academic and administrative activities.

- 1.Strategies for quality assurance in academic activities includes curriculum planning, curriculum enrichment bridge courses, promotion of research and extension activities. Library facilities, laboratory facilities and use of ICT in teaching are considered as parameters for academic excellence.
- 2.Strategies for quality assurance in administrative activities includes constitution of Administrative committees to strategies and work in unison for smooth administration.

IQAC contributed in various areas such as teaching learning, methodologies of operations in which quality improvements are achieved. The incremental improvement in activities are such as :

- 1.Syllabus status from subject in-charge is collected through Google form at end of every month. It is then analyzed through respective HODs and necessary instructions are given to the staff. Strict implementation of academic plan helps to cover 100% curriculum.
- 2.Teaching-learning process starts from the first day of academic year. The class in-charge collects daily attendance records of the students from respective subject teachers that are communicated to the Principal. The lectures are adjusted if a teacher takes leave.
- 3.The continuous evaluation is carried out through project work, presentations, viva, tests, classroom performance and practicals. For more effective teaching-learning process, teachers use models, charts, projectors, PPTs, You-tube videos etc.
- 4.IQAC has included various methods in teaching-learning process such as poster presentation, PPT presentation, quiz competitions, guest lecture, excursion, projects, tests etc. The faculty members are advised to enthuse more students to participate in academic and co-curricular activities.
- 5.Under the recommendation of IQAC, the institute has provided additional physical facilities, upgraded ICT facilities and infrastructure. Softwares are included in administration for quality purpose.
- 6.Institute published the prospectus with detailed information on various aspects of institute. The institute has a website to inform students and other stakeholders about various support services of institute. Every year institute updates prospectus as well as website.
- 7.IQAC and the Principal set up different committees for decentralization of decision making process in academic, administration and extension activities.
- 8.IQAC has given opportunity to institute for collaboration with other institutes and University in organization of activities and developing the rapport with faculty members.
- 9.IQAC collect the ideas and suggestions annually from students and other stakeholders, analyses it and uses them for quality enhancement

The IQAC takes department wise review of results at end of each academic year. The result analysis, progression of outgoing students to higher education and their placement is communicated to the students and other stakeholders through parents' meet, CDC meetings alumni meetings and through notices.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Gender equity is not only a fundamental human right, but a necessary foundation for a peaceful, prosperous and sustainable world. Women and girls represent half of the world's potential but gender inequality stagnate social progress. Taking into account the neglect to higher education of girls in rural areas, the Women College affiliated to Mumbai University was established. Through this institute M B More Foundation Social Trust has made the first attempt at gender equity by providing higher education opportunities to girls.

Promotion of gender equity

The Indian Constitution prohibits discrimination based on gender. It promotes equality, dignity and freedom from discrimination. Accordingly institute conducts activities for the girls through various committees. Especially Women Development Cell (WDC) and NNS committee actively organize expert guidance to the students. WDC invites gynecologists periodically to guide the students on sensitive topics like 'Health of adolescent girls'. The committees also organize lectures on Women's rights, domestic harassment, dowry ban, legal provisions for women, etc by lawyers and police officers on different occasion. Public awareness is created by conducting street plays based on topics such as 'Position of Women in rural areas, Sexual abuse, Female feticide, etc. Self-defense training camp is also organized by the institute for Women empowerment. WDC conducts rallies and street plays on International Women's Day (8th March)

Workplace gender equality will be achieved when people are able to access and enjoy equal resources and opportunities regardless of gender. The Career Guidance Cell of the institute has so far organized several sessions to guide girl students on career opportunities and preparation in various fields. Also, professionally important short term courses are also conducted.

'Cultural activity committee' has been celebrating national and international commemorative days to inculcate high morals, values and character in students. Significance of the day is conveyed to the students on birth and death anniversary of inspiring and great lady personalities.

facilities for women on campus

Institute has given wide infrastructure including Class rooms equipped with LCD projectors, laboratories, Library, Common room, Computers, Wi-Fi & internet, sports material, Canteen etc. Maximum area of the campus is covered under CCTV surveillance which assures the safety of the girls. Teachers and

supporting staff have made a rapport with the specific group of students through Mentor-mentee scheme.

Financial constraints are the major barrier to higher education for rural families. Hence the management had decided to charge minimum fees and facility to pay in installments. Our administrative staff is active in counseling and informs students' about various scholarship schemes. They also support by timely providing free S.T. bus passes to the girls.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: C. 2 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The right to Equality is a fundamental /basic structure of our Constitution and is the rights provided to Indian citizens. The term "right to equality" refers to the requirement that all citizens be treated equally under the law of the land and the abolition of any form of discrimination based on sex, caste, race, religion, or place of birth. The Institute organizes and conducted several activities to build and promote an inclusive environment and harmony towards cultural, regional, linguistic, communal socioeconomic diversity among the students and staff.

The Cultural activity committee of the institute celebrates the birth / death anniversary of national / internationally inspiring great personalities belonging to different religions and countries. Employees also greet each other during interfaith and provincial festivals. The institute has a separate WhatsApp group in which all faculty and students are included where greetings are shared on important festivals.

Various events are organized and conducted in the Annual festival of the institute. 'Traditional day' among those events is celebrated by students with great enthusiasm. The students wear costumes of different religions and communities and present short speeches on the day conveying message of 'Unity in Diversity'. Various dance forms are also performed in *Kalagundarshan* program at the evening.

Students from NNS participate in a 7 days Annual Residential Camp. Students from different communities accompany each other in social activities in the camp. Also donation drive is conducted by the NSS unit for children, women and elderly people from *Adivasi pada*. It conveys a message that marginalized groups like tribals are also a part of our society. Even in the flood situation at Mahad, the institute donated goods collecting through students and staff.

The 'Right To Vote' is guaranteed by the Constitution of India under Article 326 of the Indian Constitution. Every citizen with age of 18 & more can exercise this particular right. Accordingly, voter registration camp has been organized for all employees and students through NNS.

The Preamble of Indian Constitution is recited through students and employees on the flag hoisting ceremony of every Republic Day at the institute. The Preamble has been displayed in the campus of institute.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practices 1

Title of the Practice : Empowering Women : Unlocking the World's Potential

Objectives of the Practice

Education is a fundamental tool for empowering women. It equips them knowledge, critical thinking skills, and the confidence to challenge societal norms. By ensuring access to quality education for girls, we can create a generation of empowered individuals who can shape a better future.

The Context

Roha taluka constitute about 167 villages where majority of people are farmers and few depends on small jobs for their daily meal. Due to low income, people are dejected about their girl's higher education. Parents are not willing to invest in their daughters' education believing that their primary role is to get married and have children. The families preferred to educate their male child rather than their female child. It is common fact that almost one third of the girls who enter formal education in class I drop out before entering class XII.

By providing women with equal access to higher education, technology training and entrepreneurial opportunities, we can unleash their potential as leaders, job creators, decision-makers and contributors to economic development breaking the cycle of poverty.

The Practice

The Management and faculty were thoroughly aware of the difficulties that girls are facing in higher education. Our teachers used to go villages in the taluka; some of them are 20 km far. They were convincing parents about the drawbacks of neglecting girls' education and their impact both on their families and on wider society. Some of our former students also helped them to access with such families. They had to persuade parents to let their girls to continue higher education.

Financial constraints are the major barrier to higher education for rural families. Hence the management had decided to charge minimum fees with facility of installments. Our administrative staff also support by timely providing free S.T. bus passes to the girls and informs about various scholarship schemes.

Institute has given wide infrastructure with the campus covered under CCTV surveillance which assures the safety of the girls. Teachers and supporting staff have made a rapport with the specific group of students through Mentor-mentee scheme. Various committees are framed to conduct co-curricular activities which provides platform to the girls, build confidence, and help to recognize inherent value and potential.

Women's health is a crucial aspect of empowerment. Our Women Development Cell actively carries out organization of activities throughout year specifically addressing gender-based violation, legal rights and health. Our dedicated teachers promote mental health support which is vital for women's overall well-being.

Evidence of Success

Institute had enrolled only 21 girls in A.Y. 2012-13 when it was just came to existence. At present about 544 girls enrolled in the institute and 450 were completed their graduation within five years. The institute has raised hopes of girls who are willing to pursue higher education along with their responsibilities of domestic work on their shoulders.

Problems Encountered and Resources Required

This institute is private, run by the Management on self-finance basis. The institute is not getting any type government and UGC funding. Teachers are appointed by the Management on yearly basis where chances of promotions or upgrade are slim. This is a demotivating factor for teachers in rural area. The management has been charging less fees for admission as compared to other un-aided institutes. Besides low income, we have provided extensive infrastructure and adequate facilities for girl's education where the management has suffered a lot within these ten years and spent huge amount on staff salaries and other development.

Best Practices No. 2

Title of the Practice : The Perfect Diwali Gift

Objectives of the Practice

Festivals are an incredibly important part of Indian culture. When we are rejoicing with friends and family to celebrate our cultural festivals, there are millions of children from poor families who are not even certain of their next meal. Here we can make a difference, choosing to share some of your valuable time and energy, in bringing a smile to their face.

The Context

Diwali is one of the important festivals in India. People decorate their houses, invite relatives, light lamps and share gifts. Adivasi people rarely celebrate such festivals. Due to poverty these people do not able to purchase sweets, clothes on the days.

Institute has N.S.S. unit comprising of yearly 100 registered students. This unit organizes versatile social activities. The purpose of such social activities is aware the young generation about their social needs and to build confidence and leadership qualities in students. Most of these activities are conducted in their adopted village. However, institute decided to expand the horizons of work of NSS unit and started this activity every year to make the students aware of the needs of the tribal community. In this initiative, the institute took the cooperation of NGOs working for tribals.

The Practice

Gifts are collected from every staff and student of the institute through NNS. Items like clothes, shoes, notebooks, toys, drawing materials, school bags etc. are collected but food is strictly avoided out of concern considering health of the children. This program is organized in the temple or school premises of *Adivasi pada*. The NNS programme coordinator and student representative explain objective of the visit. Student volunteers distribute gifts to children, women and elderly people in *pada*.

Every year, students make attractive Diwali lanterns from the waste materials in the institute, one for the institute and the other for the tribal school. It conveys the message of creating minimum waste by recycling. The institute provides bus facility to go to *Pada* for this activity.

Evidence of Success

This activity was first conducted in 2016-17 through NNS in collaboration with Snehavardhini Trust with the aim of making students aware of the problems of tribals and marginalized communities like them. Since then, this activity has been carried out consistently seven year at various *padas* in Roha taluka.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The vision of institute is ‘Empowering women, empowering generations’ clearly states that women who are deprived of education should be brought in to main stream of education and thereby strengthening future.

Families from surrounding villages are unconcerned about the girl’s higher education due to low family income and superstition. Therefore, iOur team work and consistency in efforts grabbed success.Institute had student strength of only 21 students in A.Y. 2012-13 when it was just came to existence and about 542 girls enrolled in A.Y. 2023 – 24.

ICT –assisted Extensive infrastructure

The Management has provided two floors of building for the degree section. We have 17 classrooms with overhead LCD projectors and well equipped four laboratories. In the Library, there are adequate number of textbooks, reference books, e-books, newspapers, question papers, magazines for faculty and students. Other physical facilities that are added for smooth working at the institute are : Well-furnished administrative section, Examination Control Room, Waiting lounge, two Staff rooms, Principal’s Chamber, Meeting room, Record Room, Girl’s common Room, Indoor Sports Room and Multipurpose hall. Canteen fulfils the needs of Students and the Staff at affordable cost.

The institute has procured necessary licensed **softwares** and is regularly updated. The Account section is provided with the software Microsys’s **Principle9** to keep a record of daily collection of fees and **Tally ERP 9.0** software for generating financial statements. Examination Control Room is provided with Microsys’s **Result10** software which helps in preparation and declaration of results in stipulated time. The Library is automated through Integrated Library Management System (ILMS) with **COMPLIB** software. A Computer laboratory is equipped with desktops connected through LAN. The Wi-Fi facility has been provided at key places in the building.

Alongwith Anti-ragging committee and Grievance redressal cell, institute has assigned teachers as a mentor to our girl students under Mentor-Mentee scheme. They interact with students and help them solve academic problems and fulfill their expectations from the institute. It ensures learning-friendly atmosphere in the institute by providing psychological support and prevent incidents like ragging. Periodic reviews of complaints have been taken from suggestion box and further immediate actions have

improved the teacher-student relationship. The students (Mentee) are also made feel free to contact with their Mentor in case of need.

Financial Assistance

The institute provides instalment facility in making payment of admission fee to the students from economically weaker section in spite of their caste, creed, social status, etc.

The institute helps poor and promising students by providing information about government and non-government scholarships and by providing necessary documents through the office staff.

Co-curricular activities

The institute helps the girls to build social and emotional literacy beyond books through co-curricular activities. Various committees such as Women Development Cell, NSS, Career guidance cell, DLLE, Cultural activity committee are framed to conduct co-curricular activities which provides platform to the girls, build confidence, and help to recognize inherent value and potential. Research activities and Professional courses ensures overall development and make ready to enter the modern world.

Excursion

The institute organizes educational tours for students to broadening their views in the subject. History, Geography, Botany and Chemistry departments take initiative to undertake such activities every year. It helps to study flora and fauna at different locations, understand applications of subject in real world and also to promote teaching-learning beyond the classroom.

The entire campus of the institute is monitored by CCTV cameras that address safety issues. The institute has also appointed a security supervisor on 24×7 duty. Emergency contact numbers are displayed at the main entrance of the institute. Every admitted student is included in the WhatsApp group of the respective year which also includes all the teachers and the Principal so that the student can contact any teacher as well as the Principal for query.

Website and Brochure

The institute has designed website and brochure for providing information to the stakeholders. The website as well as brochure are updated time to time and the students are made aware of new things pertaining to institute and the University initiatives.

Feedback mechanism

The institute takes the Online/ offline feedback from students, teachers and alumini on various aspects of institute. The summery of feedback is drawn every time and is also communicated with management and also displayed on website. Necessary action is taken on feedback that leads to development of the institute.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

We are happy to say that the quality initiatives initiated by IQAC have enabled the institute to realize its strengths and also anticipate future opportunities due to the forward-looking perspective provided.

Concluding Remarks :

Education is a fundamental tool for empowering women. It equips them knowledge, critical thinking skills, and the confidence to challenge societal norms. By providing women with equal access to higher education, technology training and entrepreneurial opportunities, we can unleash their potential as leaders, job creators, decision-makers and contributors to economic development of the country.