



M. B. More Foundation's Arts, Commerce and Science Women College

At – Dhatav, Tal – Roha, Dist– Raigad

APPLICATION FOR REVALUATION OF ANSWER-PAPER/S

Name of the examinee

applicant : Ms.
(surname) (Fist Name) (Father/Husband Name)

Address :

..... Mobile :

Class : Examination :

Month : Year ; Semester : Seat No. :

Wants to avail 50% concession under Reserved Category (S.C., S.T., D.T./N.T.) Yes/No. (if yes, attested, valid copy of caste certificate must be attached and must have documentation in college records.)

Particulars of the subject/s applied for Revaluation of assessed answer paper/s.

Sr. No	Name of the Subject / Paper	Marks Obtained	Out of Total Marks
1			
2			
3			
4			
5			
6			

(Revaluation of answer – paper/s shall be deemed to be an additional facility to the candidate, the delay in declaration of revaluation results for any reason whatsoever shall not confer any right upon them for admission to a higher class, which matter shall always be regulated in accordance with the relevant Ordinances and Rules made by the University in that behalf.)

Date:

Signature of Candidate

UNDERTAKING

I, (Full Name), appeared at the examination held in (Month)(Year)..... with Exam Seat No. Class hereby undertake that the results of the revaluation of my answer paper/s shall be binding on me and that I shall accept the revised marks assigned to my paper/s,

Signature of Candidate

(Attach question paper, photocopy of I Card / hall ticket, photocopy of mark – sheet and caste certificate Where required. **N. B. No. personal enquiries in this connection will be entertained.**)

GENERAL INSTRUCTIONS FOR REVALUATION OF ANSWER – PAPER/S

- 1) As per the University Circular no .Exam / Photo & Rev./ College / VCD / 4636 of 2010 only those students who have secured Marks that them eligible, should apply for evaluation of answer paper/s
- 2) The candidate should fill up the form for Revaluation of answer – paper accompanied with a non refundable fee of Rs,500/- per paper (for Open category) and Rs. 250/- (for Reserved category) payable in cash only, along with the certified Xerox copy of marksheet* (*where applicable) and copy of question paper. The duly filled in and signed form shall be submitted to the College office within seven days from the date of the receipt of the concerned photocopy of answer – paper, Incomplete application form in any respect shall be rejected without assigning any reason and the fees paid along with the application form shall not be refunded.
- 3) The change of marks, if any shall be communicated to the applicant/s and revised statement of marks shall be given to him / her only on surrendering of his / her original statement of marks.
- 4) The whole process of revaluation shall be completed as far as possible within a period of 30 (thirty) working days from the date of the receipt of application for the revaluation of answer paper.
- 5) Photocopies of re-assessed answer books by the subsequent examiner/s shall in no case be supplied to the examinee.
- 6) The results of the revaluation of answer book/s shall be binding on the candidate and that he /she shall accept the revised marks assigned to the paper/s.